

UNI-PLUG BY APPLICAR



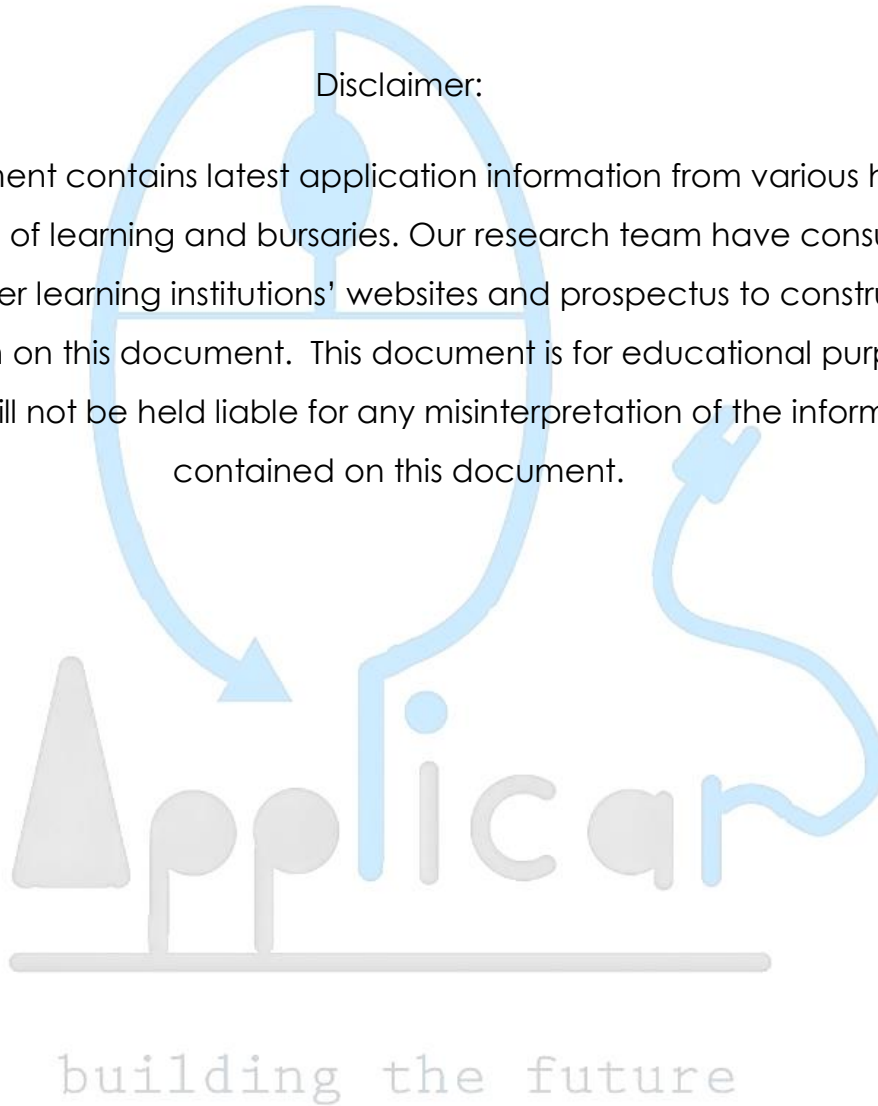
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Applicar | University Brochure | Bursary Brochure | Career Brochure | 2022

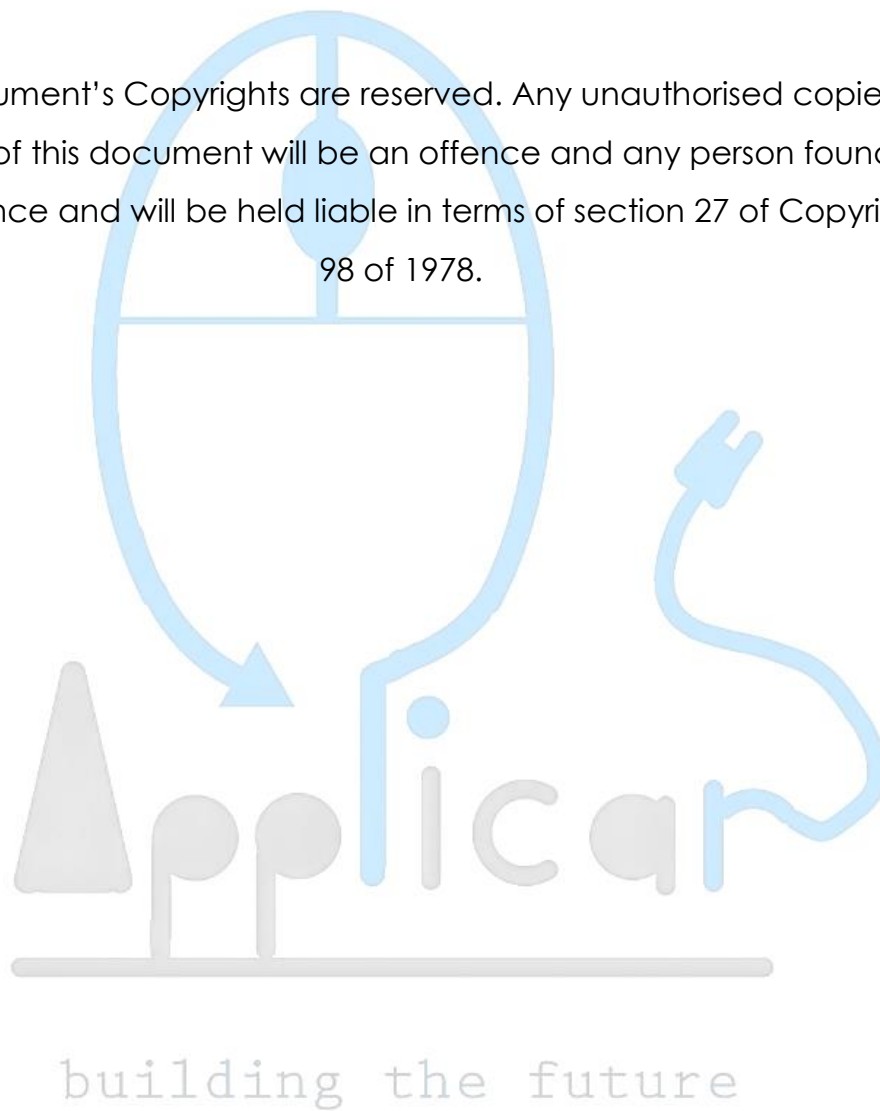
Higher Education Guide

Disclaimer:

This document contains latest application information from various higher institutions of learning and bursaries. Our research team have consulted various higher learning institutions' websites and prospectus to construct the information on this document. This document is for educational purposes. Applicant will not be held liable for any misinterpretation of the information contained on this document.



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1. Company Background

Applicar is an establishment that primarily concerns itself with the further education of students, particularly in South Africa. Our main purpose of existence is to inform learners about the possibilities of furthering their studies in different higher institutions, it is also to aid in the application process.

We do this by.

- Providing learners with professional career advice and academic assistance for the attainment of the marks required for the field of study chosen by the learner.
- Suggest fields of study that are currently economically relevant and have high employment opportunities.
- We educate learners on types of bursaries (academic bursaries, government bursaries, private bursaries and student loans) to ensure that they have access to funding as they begin their journey in higher institutional learning.
- We process the applications to different institutions and bursaries on behalf of learners and we keep constant communication with the institutions. We strive to ensure that the learner get accepted at the institution of their choice or that with which will provide the necessary education.

2. Introduction to Application

I. Institutions have a formal document which consists of different courses/ qualifications which are available to study. These courses / qualifications are grouped in faculties/ departments. This document is called **Prospectus**.

II. Institutions use **Admission Score Point (APS)** to calculate if you qualify for the qualification / course you have chosen to study. Institutions use different ways to calculate **APS** which is indicated on their prospectus. For example:

- This picture indicates how University of Western Cape calculate their APS.

NSC LEVELS		UWC POINTS			
Level	Percentage	Points for English * ₁	Points for Maths or Maths Lit	Points for Life Orientation	Points for each other subject
8	90-100%	15	15	3	8
7	80-89%	13	13	3	7
6	70-79%	11	11	2	6
5	60-69%	9	9	2	5
4	50-59%	7	7	2	4
3	40-49%	5	5	1	3
2	30-39%	3	3	1	2
1	20-29%	1	1	1	1
	less than 20%	0	0	0	0

**₁"English" refers to either English home language or English first additional language, not second additional language.*

[Adapted from UWC 2022 Prospectus]

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- This picture below indicates how University of the Witwatersrand (WITS) calculate their APS

NSC Admissions		Admission Point Score (APS)				
NSC Scale of Achievement	NSC%	APS	APS %	Wits APS for English and Mathematics	Wits APS for Life Orientation	Other Subjects
		8	90-100	8+2=10	4	8
7	80-100	7	80-89	7+2=9	3	7
6	70-79	6	70-79	6+2=8	2	6
5	60-69	5	60-69	5+2=7	1	5
4	50-59	4	50-59	4	0	4
3	40-49	3	40-49	3	0	3
2	30-39	0	30-39	0	0	0
1	0-29	0	0-29	0	0	0

www.wits.ac.za

[Adapted from Witwatersrand 2022 Prospectus, page 17]

- The picture below indicates how University of Johannesburg (UJ) Calculate their APS.

APS	NATIONAL				INTERNATIONAL									
	NSC (IEB/SACAI)	SC HIG (M-SCORE)	SC SG (M-SCORE)	HIGCSE/ NSSC (HL)	IGCSE/ NSSC (OL)	AS LEVELS	A LEVELS	IB (HL)	IB (SL)	WAEC	KCSE	Diplome/ Exam D'Etat	CHL/EM	Bacca-laureate
10							A	7						
9							B	6						
8							C	5						
7	7 (80-100%)	A		1		A	D	4	7		A			
6	6 (70-79%)	B	A	2		B	E	3	6		B			
5	5 (60-69%)	C	B	3	A	C		2	5	A	C	80-100%	16-20	16-20
4	4 (50-59%)	D	C	4	B	D		1	4	B	D	70-79%	14-15	14-15
3	3 (40-49%)	E	D		C	E			3	C	E	50-69%	10-13	10-13
2	2 (30-39%)	F	E		D/E				2	D/E	F	30-49%	8-9	8-9
1	1 (0-29%)	G	F		F/G				1	F/G	G	0-29%	0-7	0-7

[Adapted from University of Johannesburg 2022 Prospectus, Page 15]

III. Applicants are usually given two (2) careers/ qualifications choices to submit in a single application.

IV. If you are currently in grade 12, you are advised to apply for admission the same year using your **grade 11 final report AND/OR June grade 12 report**. This will give you a greater advantage of being accepted provided **you qualify for the course you applied for and capacity of the course is not yet full**.

V. **SOME OF THE COMMON REASONS WHY WOULD YOUR APPLICATION BE UNSUCCESSFUL**

- **Minimum requirements not met.**

[This means your APS is low OR your high school chosen subjects do not satisfy the subject requirements of the course you applied for.]

- **Course Full / Maximum Capacity**

[This means the course you applied for has reached its maximum capacity. This usually means you will be put on a **waiting list**, where you are to be contacted or accepted upon the availability of space.

- **Application Fee not paid**

[Some institutions offer free online applications. Institutions like, University of Johannesburg, North West-University, Westcol College, Central Johannesburg College, ETC. However, other institutions require an application fee. Institution like Tshwane University of Technology (R240) and others. If you did not pay the application fee where necessary, your application will be unsuccessful].

- **Incomplete Application**

[When you apply, you may be asked to create a student portal to submit your application which do not mean you have already submitted your application. Ensure that you receive an acknowledgement letter/email /SMS from the institution after you have submitted your application. Acknowledgement communication tells you that the institution received your application. It is also important to submit all the documents required when applying]

3. Career Advise

I. How do you choose the correct career?

South Africa has a high number of unemployment, this is graduate inclusive. This is why it is important to carefully consider the course you want study. This is what you need to consider before committing yourself to any career:

- **Job opportunities within the career.**

You need to know if you are guaranteed employment after you completed your studies. You need to also check if your qualification allows your create employment for yourself.

- **Passion**

[You need to be passionate about the career you have chosen. This will help you fall in love with your studies and motivate you to complete your course.

- **Action Plan**

After you have chosen which career you want to study, you need to draw up a plan of how are you going to get to that career. The first step is to study hard to complete the qualification. The second step is to consider the best institution for the course you have chosen. The third step is to apply for admission to more than one institution to guarantee acceptance. Etc

II. Faculties of Study

As we have clarified that programmes are classified according to their respective faculties. Faculties may differ with APS requirements and programmes offered from institution to institution. It is important to check the institutions prospectus to know which courses are offered in each faculty. The purpose of this section is to give you an idea of how courses are classified.

FACULTY – COMMERCE

For you to consider this faculty, you must have these main subjects:

- Business Studies.
- Economics.
- Accounting

Some schools may allow you to pair these subjects with Mathematical Literacy, but **we strongly advise against pairing Mathematical Literacy** with these subjects. Most programmes under this faculty which are in high demand requires Pure Mathematics.

Some of the most common programmes under this faculty

1. Bachelors of Commerce in Accounting Science
2. Bachelors of Commerce in Economics
3. Bachelors of Commerce in Marketing
4. Bachelors of Commerce in Human Resource
5. Bachelors of Commerce in Accounting
6. Diploma in Internal Auditing
7. Diploma in Business Management
8. Bachelors of Commerce in Information System
9. Diploma in Sport Management
10. Bachelors of Commerce Industrial Psychology

[visit our website to find the prospectus of universities and colleges]

Recommended Career

Chartered Accounted.

[We believe that the current career which is in demand within the faculty of commerce is Chartered Accounted.]

Faculty of Health Science

- Physical Science
- Life Science
- Information Technology / Computer Applications Technology
- Mathematics / Mathematical Literacy

Science stream perfectly works perfectly with or without Pure Mathematics. Some schools may allow you to pair science with mathematical literacy which we strongly advise against. There are programmes which you do not qualify for with mathematical literacy.

Some of the most common programmes under this faculty

1. Bachelor of Medicine and Bachelor of Surgery (MBChB)
2. Bachelor of Optometry
3. Bachelor of Nursing
4. Bachelors of Science in Physiotherapy

[visit our website to find the prospectus of universities and colleges]

Faculty – Humanities and Arts (subjects may differ)

- Geography
- History
- Religious Studies
- Drama

These subjects are usually paired with mathematical literacy.

Some of the most common programmes under this faculty

- Arts
1. Graphic Design
 2. Media Studies
 3. Visual Studies
 4. Interior design
 5. Performing Arts

Recommended Career

1. GRAPHIC DESIGN OR INTERIOR DESIGN

Humanities

1. Bachelors of Social Work
2. BA (Governance and Political Transformation)
3. BA (Journalism)
4. Diploma in policing
5. Diploma in Music

[visit our website to find the prospectus of universities and colleges]

Engineering Faculty (Subject may differ)

1. Technical Subjects
2. Mathematics / Technical Mathematics

Some of the most common programmes under this faculty

1. Mechanical Engineering
2. Computer Engineering
3. Sound Engineering
4. Mining Engineering
5. Civil Engineering

Recommended Career

Computer Engineering

Faculty of Law.

In certain institution this faculty falls under humanities. This particularly faculty is not strict on high school subject choices or streams, however, when one is of the wish to be more on the corporate or mathematical end, having pure mathematics is advantageous.

Careers available:

1. 4-year LLB
2. 3-year BCom Law
3. 3-year BA Law

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4. Additional Application Information

I. Central Application office (CAO)

CAO is an organisation which process applications for colleges and universities in KwaZulu Natal. Below we have listed universities and colleges which uses central application office for the application process. For your application to be processed by CAO, you **MUST** pay the application fee.

YOU CAN ONLY APPLY IN THIS INSTITUTIONS VIA CENTRAL APPLICATION OFFICE

Universities

- Durban University of Technology (DUT)
- Mangosuthu University of Technology (MUT)
- University of KwaZulu-Natal (UKZN)
- University of Zululand (UNIZULU)

Colleges

- AAA School of Advertising
- Berea College of Technology
- Berea Technical College
- CTU Training Solutions
- Central Technical College
- Stadio (Embury)
- ICESA Education
- IStudent
- MANCOSA
- Management and Leadership Academy
- PAX College
- Eduvos
- Regent Business School
- Richfield Graduate Institute of Technology
- Varsity College – Business School

II. Residence / Accommodation

When applying for admission, it is important to also apply for residence OR student accommodation. Usually, the residence application process is part of the admission application. In some cases, you may be required to **PAY** a fee to book the residence.

III. Extended Programmes

Universities and Colleges have programmes which accommodates applicants **with lower APS**. These programmes are usually called, extended programmes, higher certificates, uniprep, bridging course, etc. The purpose of these extended programmes is to usually prepare the applicants for bachelor's degree OR Diploma. If the applicant is admitted, they will study this programme with an extra year or 6 months. **Some extended programmes are not funded by NSFAS.**

Example:

Bachelor of Education is a 4-year degree. To be admitted at University of South Africa (UNISA) for bachelors of education, you are required to have a minimum **APS of 23**. If you do not qualify for the Bachelors of Education, you may apply for higher certificate in education (**with an APS of 18**) which is a one-year programme. After the successful complete of the higher certificate, applicant will be eligible to apply for bachelor's degree In Education.

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5. Bursaries/ Funding

Bursaries play a very crucial part in many students' university or college admission. Over the years, we have learnt of 5 types of funding. Just like higher institutions, bursaries have their own criteria they use to select their most suitable applicants. In this section, we indicate types of funding and their coverage.

I. Academic Bursaries

Academic bursaries are bursaries which mainly focus on the academic performance of the applicant. These types of bursaries will specify the type of average they require, and the subjects pass percentage. This bursary may also indicate specific faculty they cater for and they may also choose institutions. Some academic bursaries are renewed yearly, provided you meet their academic requirements.

How do you pay back the Academic bursary?

In most cases these bursaries are offered by private companies. This usually means to pay back the bursary, you are obliged to work for the company for the duration of the bursary.

Example of Academic bursary.

Allan Gray fellowship

II. Government Bursary

These bursaries are offered by different government organizations. All government bursaries only fund public institutions. Some of these bursaries may restrict fields of study and may also target academic performance to be renewed yearly. Most of these bursaries target applicants from disadvantaged backgrounds.

How do you pay back government bursary?

Bursaries such as NSFAS are not paid back in any way. While Funza Lushaka is usually paid back by working for government within the education field. What we have seen in some cases students of Funza Lushaka are usually placed at different public schools after the completion of the qualification.

Example of Government Bursaries

Municipality Bursaries
NSFAS Bursary
Funza Lushaka, etc

5.1 About NSFAS

NSFAS funds Public Institutions. If your NSFAS bursary is approved, they will cover:

- ✓ Accommodation
- ✓ Transport
- ✓ Book allowance
- ✓ Living Allowance
- ✓ Personal care allowance
- ✓ Cover your full tuition (**Including registration fee**)

ADDITIONAL INFORMATION ABOUT NSFAS




National Student Financial Aid Scheme

Registration FEES

NSFAS funded students are NOT required to pay registration. Simply register at the public university or TVET college of your choice. We will take care of the rest!

www.nsfas.org.za



Get your shot @NSFAS funding


What the NSFAS funding shot brings

We are **committed** to making sure that your **academic journey** comes with **peace of mind**. Our funding shot is **effective, reliable** and has **improved many lives**.

We will, where necessary, cover costs for:


- Accommodation
- Transport
- Living allowance
- Book allowances
- Incidental/personal care allowance


And ensure that all you will worry about is getting **good grades** and **excellent academic performance**.



For more information on what the NSFAS funding covers, visit:


- Facebook National Student Financial Aid Scheme
- Twitter: @myNSFAS
- Instagram: myNSFAS






NSFAS funded students who qualify to receive allowances directly from NSFAS will receive cash funds via their NSFAS Wallets.

- ✓ When your **NSFAS Wallet** account is created by NSFAS, you will receive a **"Welcome" SMS** advising you to verify your **account**.
- ✓ Always ensure that you have access to the **cellphone number** you provided to NSFAS upon application, as your allowances will be **deposited** through this number.
- ✓ Should you wish to **withdraw cash**, you may do so at any of our cash withdrawal merchants, **Checkers, Boxer, U-Save** and select **Spar stores**.



The list of institutions using NSFAS Wallet option are:

<ul style="list-style-type: none"> • Capricorn TVET College • Central Johannesburg TVET College • Coastal KZN TVET College • East Cape Midlands TVET College • Ehlanzeni TVET College • Ekurhuleni East TVET College • Ekurhuleni West TVET College • Elangeni TVET College • Esayidi TVET College • Flavius Mareka TVET College • Goldfields TVET College • Gert Sibande TVET College 	<ul style="list-style-type: none"> • Ingwe TVET College • King Hintsa TVET College • Lephale TVET College • Majuba TVET College • Mnambithi TVET College • Mopani South East TVET College • Motheo TVET College • Mthashana TVET College • Nkangala TVET College • Orbit TVET College • Port Elizabeth TVET College • Sekhukhune TVET College 	<ul style="list-style-type: none"> • Taletso TVET College • Thekwini TVET College • Tshwane North TVET College • Umfolozi TVET College • Umgugundlovu TVET College • Vhembe TVET College • Vuselela TVET College • Waterberg TVET College
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 Download your NSFAS Wallet guide at www.nsfas.org.za



What is the N+2 Rule?

The **N+2** rule means that students only have **N+2** years to finish a degree. “**N**” refers to the minimum number of years allocated to complete a qualification (**i.e. record time**), and the “**+2**” refers to the extra two years that a student may need and use to complete the qualification (**making the maximum time**). For example: where a qualification is three years, the university will allow you to complete it within a five-year period, with the extra two years being the **[+2]**. When NSFAS states the reason for your unsuccessful funding application as: ‘you have exceeded the **N+2** rule’, this means you have been studying longer than the minimum allocated time for your as well as the extra two years you have been given to complete your qualification.

It is important to further note that, the **N+2** rule is not based on the number of years that a student has been funded, but on the number of years that the student has been registered for tertiary study at any public university in South Africa, regardless of institution change. This means that if a student has transferred from one public university to another, regardless of whether they were funded by NSFAS at the first one, the number of years already registered for the qualification will be counted as part of the **N**.

+ List of institutions – TVET colleges

Boland College
 Buffalo City College
 Capricorn College
 Central Johannesburg College (CJC)
 Coastal KZN College
 College of Cape Town
 East Cape Midlands College
 Ehlanzeni College
 Ekurhuleni East College
 Ekurhuleni West College (EWC)
 Elangeni College
 Esayidi College
 False Bay College
 Flavius Mareka College
 Gert Sibande College
 Goldfields College
 Ikhala College
 Ingwe College
 King Hintsa College
 King Sabata Dalindyebo College
 Lephalale College
 Letaba College
 Lovedale College
 Majuba College
 Maluti College

Mnambithi College
 Mopani South East TVET College
 Motheo College
 Mthashana TVET College
 Nkangala College
 Northern Cape Rural College
 Northern Cape Urban College
 Northlink College
 Orbit College
 Port Elizabeth College
 Sedibeng TVET College
 Sekhukhune College
 South Cape College
 South West Gauteng College
 Taletso TVET College
 Thekwini College
 Tshwane North College
 Tshwane South College
 Umfolozi College
 Umgungundlovu College
 Vhembe College
 Vuselela College
 Waterberg College
 West Coast College
 Western College

III. Private Bursaries

Private bursaries may be similar to *academic bursary* as they both may be offered by private companies. Some private bursaries may have no academic requirements but may require acceptance letter from institution/s. Private bursaries are usually accepted at private institutions such as (Damelin , Rosebank College, etc).

How do I pay back Private Bursaries?

Some private bursaries are for children of workers of the company or organization. They may include ways of paying back the bursary which may include paying the bursary monthly or working for the company after the completion of study.

Example of private bursaries

Kele Mining Solution

IV. Institution Bursaries

Colleges and Universities may also award a bursary to students who are registered to their institution. Institutions have different criteria to award the bursary and may differ on the coverage of bursary. These bursaries are also referred as MERIT bursaries.

How do you pay back institution bursary?

Students are not to pay back the bursary unless stated otherwise. This bursary is to accommodate top performing students without funding.

Example of Institution Bursary

UFS MERIT BURSARY

V. Student Loan

This funding is usually provided by banks. These loans are offered only if the applicant has proven to be credit worthy. The criteria used is more about paying the loan back not academics.

How do I pay back student loan?

Different banks will give different ways of paying back the loan. If you have received the loan, applicant is to pay on monthly basis depending on the arrangement with the bank. This comes at different interest rates.

Example of Student loans

Capitec Bank STUDENT LOAN
FUNDI

6. Selection Test

Some courses (mostly Health Science) require applicants to write a test as part of admission requirements. Most common test is National Benchmark Test (NBT) which consists of Mathematics and English. The institution will inform applicants if required to write the NBT.

Some institutions may have their own selection test. University of Stellenbosch have their own selection test known as Situational Judgement Test (SJT). All the applicants who applied for admission to undergraduate programme of the Faculty of Medicine and Health Science must register to write the SJT.

7. OUR PRICES AND PACKAGES

PACKAGE	Prices
<ul style="list-style-type: none"> ➤ Career Guidance ➤ 2 College/University Applications ➤ Monthly Updates ➤ 1 Bursary Application ➤ Free Study Material 	<p>R350</p>
<ul style="list-style-type: none"> ➤ Career Guidance ➤ 3 College/University Applications ➤ Monthly Updates ➤ 1 Bursary Application ➤ Free Study Material 	<p>R550</p>
<ul style="list-style-type: none"> ➤ Career Guidance ➤ 5 College/University Applications ➤ Monthly Updates ➤ 2 Bursary Application ➤ Free Study Material 	<p>R800</p>
<ul style="list-style-type: none"> ➤ Career Guidance ➤ 8 College/University Applications ➤ Monthly Updates ➤ 3 Bursary Application ➤ Free Study Material 	<p>R1000</p>

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