

# 2021 National Recovery Annual Teaching Plan: English Home Language Grade 11 Term 1

Term 1 45 days	Week 1: 27-29 January (3 days)	Week 2: 1-5 February (5 days)	Week 3: 8-12 February (5 days)	Week 4: 15-19 February (5 days)	Week 5: 22-26 February (5 days)	Week 6: 1-5 March (5 days)	Week 7: 8-12 March (5 days)	Week 8: 15-19 March (5 days)	Week 9: 23-26 March (4 days)	Week 10: 29-31 March (3 days)
CAPS										
Skills: Listening and speaking  Reading and viewing  Writing and presenting  Language structures and conventions (Integrated into all skills)	Introduction of learners to class <ul style="list-style-type: none"><li>Features and conventions of oral texts (public speaking techniques, structure and preparation process)</li><li>Planning, researching, organising, practising and presenting</li></ul> Duration: 1 hour  FIRST WEEK: Baseline test Peer assessment of baseline test Discussion of baseline test  Introduction to genres: <ul style="list-style-type: none"><li>Key features of texts and parts of a book, including literary genres</li><li>Literature study<ul style="list-style-type: none"><li>Novel</li><li>Drama</li><li>Poetry</li></ul></li></ul> Duration: 3 hours  Discuss the features of transactional texts Discuss features of essay types: <ul style="list-style-type: none"><li>Narrative</li><li>Descriptive</li><li>Argumentative</li></ul> Focus on: Process writing: Planning, drafting, revising, editing, proof-reading and presenting Language structures and conventions <ul style="list-style-type: none"><li>Register, style and voice</li><li>Word choice</li><li>Sentence construction</li><li>Paragraph writing</li><li>Punctuation and spelling</li></ul> Format and features of chosen text Duration: 3 hours		Listening for comprehension (Informative, evaluative, appreciative and interactive) Duration: 1 hour  <ul style="list-style-type: none"><li>Reading for comprehension: Strategies using written texts: See 3.2 (CAPS)</li><li>Literature study Duration: 4 hours</li></ul> Transactional texts: Friendly/ formal letters (request/ complaint/ application/ business) / formal and informal letters to the press/ curriculum vitae and covering letter only)/ agenda and minutes of meeting /obituary/ formal or informal report/ review/ newspaper article/ magazine article/ speech/ dialogue / interview/ email Focus on: Process writing: Planning, drafting, revising, editing, proof-reading and presenting Language structures and conventions <ul style="list-style-type: none"><li>Register, style and voice</li><li>Word choice</li><li>Sentence construction</li><li>Paragraph writing</li><li>Punctuation and spelling</li></ul> Format and features of chosen text Duration: 4 hours		Unprepared speech: <ul style="list-style-type: none"><li>Features and conventions (public speaking techniques, structure and preparation process)</li><li>Planning, researching, organising, practising and presenting</li></ul> Duration: 1 hour  <ul style="list-style-type: none"><li>Reading for comprehension:<ul style="list-style-type: none"><li>Vocabulary development and language use</li><li>Sentence structures</li></ul></li><li>Literature study Duration: 4 hours</li></ul> Transactional texts: Friendly/ formal letters (request/ complaint/ application/ business) / formal and informal letters to the press/ curriculum vitae and covering letter only)/ agenda and minutes of meeting /obituary/ formal or informal report/ review/ newspaper article/ magazine article/ speech/ dialogue / interview/ email Focus on: Process writing: Planning, drafting, revising, editing, proof-reading and presenting Language structures and conventions <ul style="list-style-type: none"><li>Register, style and voice</li><li>Word choice</li><li>Sentence construction</li><li>Paragraph writing</li><li>Punctuation and spelling</li></ul> Format and features of chosen text Duration: 4 hours		Unprepared speech: <ul style="list-style-type: none"><li>Features and conventions (public speaking techniques, structure and preparation process)</li><li>Planning, researching, organising, practising and presenting</li></ul> Duration: 1 hour  <ul style="list-style-type: none"><li>Summary writing</li><li>Literature study Duration: 4 hours</li></ul> Essay:1 x Reflective/ discursive / argumentative Focus on: Process writing: Planning, drafting, revising, editing, proof-reading and presenting Language structures and conventions <ul style="list-style-type: none"><li>Register, style and voice</li><li>Word choice</li><li>Sentence construction</li><li>Paragraph writing</li><li>Punctuation and spelling</li></ul> Format and features of chosen text Duration: 4 hours		Mediation  Prepared Speech <ul style="list-style-type: none"><li>Features and conventions</li><li>Planning, researching, organising, practising and presenting</li></ul> Duration: 1 hour  <ul style="list-style-type: none"><li>Review/ mediate Test 1: Language in context</li></ul> <ul style="list-style-type: none"><li>Literature study: Review:<ul style="list-style-type: none"><li>Novel</li><li>Drama</li><li>Poetry</li></ul></li></ul> Work covered in Term 1 Duration: 3 hours  Essay types: Reflective/ discursive / argumentative/ Transactional texts studied Focus on: Process writing: Planning, drafting, revising, editing, proof-reading and presenting Language structures and conventions <ul style="list-style-type: none"><li>Register, style and voice</li><li>Word choice</li><li>Sentence construction</li><li>Paragraph writing</li><li>Punctuation and spelling</li></ul> Format and features of chosen text Duration: 3 hours	
	Listening/speaking skills Process writing Writing skills, format and features of transactional texts Writing skills, format and features of essay types, paragraph writing		Listening/speaking skills Process writing Writing skills, format and features of transactional texts		Listening/speaking skills Features and conventions of oral texts Process writing Writing skills, format and features of transactional texts		Listening/speaking skills Features and conventions of oral texts Summary writing Process writing Writing skills, format and features of essay types, paragraph writing		Listening/speaking skills Features and conventions of oral texts Summary writing skills Process writing Writing skills, format and features of essays and transactional texts	
	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical Language awareness		Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical Language Awareness		Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical Language Awareness		Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical Language Awareness		Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical Language Awareness Test 1: Language in context	
	Resources (other than textbook) to enhance learning									

Term 1 45 days	Week 1: 27-29 January (3 days)	Week 2: 1-5 February (5 days)	Week 3: 8-12 February (5 days)	Week 4: 15-19 February (5 days)	Week 5: 22-26 February (5 days)	Week 6: 1-5 March (5 days)	Week 7: 8-12 March (5 days)	Week 8: 15-19 March (5 days)	Week 9: 23-26 March (4 days)	Week 10: 29-31 March (3 days)
Informal Assessment	Pre-reading activities for introduction to literature Focus on process writing for transactional texts Baseline test		Pre-reading activities for introduction to literature Authentic listening activities, e.g., radio broadcast		Pre-reading activities for introduction to literature Previous examination papers 1: Language structures and conventions Focus on process writing for transactional texts		Previous examination papers 1: Summary writing / Visual text questions Focus on process writing for transactional texts		Focus on process writing for essays Focus on process writing for transactional texts Focus on language structures and conventions	
SBA (Formal Assessment)			Task 1: Oral: (15 marks) Listening for comprehension		Task 2: Writing: (25 marks) Transactional writing		Task 3: Oral: (15 marks) Unprepared speech		Task 4: Test 1: (35 marks) Language in context Comprehension Summary Language structures and conventions	

# 2021 National Recovery Annual Teaching Plan: English Home Language Grade 11 Term 2

Term 2 51 days	Week 1: 13-16 April (4 days)	Week 2: 19-23 April (5 days)	Week 3: 28-30 April (3 days)	Week 4: 03–07 May (5 days)	Week 5: 10-14 May (5 days)	Week 6: 17-21 May (5 days)	Week 7: 24-28 May (5 days)	Week 8: 31 May–4 June (5 days)	Week 9: 07–11 June (5 days)	Week 10: 14–18 June (4 days)	Week 11: 21–25 June (5 days)
CAPS											
<div>Skills: Listening and speaking</div> <div>Reading and viewing</div> <div>Writing and presenting</div> <div>Language structures and conventions (Integrated into all skills)</div>	<ul style="list-style-type: none"><li>Features and conventions of oral texts (public speaking techniques, structure and preparation process)</li><li>Planning, researching, organising, practising and presenting</li></ul> Duration: 1 hour  <b>Informal baseline test of Term 1 work:</b> Peer assessment of baseline test Discussion of baseline test  Review of Term 1 content/ skills Review poetry/ literary essay <ul style="list-style-type: none"><li>Novel</li><li>Drama</li><li>Poetry</li></ul> Duration: 1.5 hours  Discuss the features of <b>transactional texts</b> covered in <b>previous</b> term. Discuss features of <b>essay types</b> : <ul style="list-style-type: none"><li>Reflective</li><li>Discursive</li><li>Argumentative</li></ul> <b>Focus on:</b> <b>Process writing:</b> Planning, drafting, revising, editing, proof-reading and presenting <b>Language structures and conventions</b> <ul style="list-style-type: none"><li>Register, style and voice</li><li>Word choice</li><li>Sentence construction</li><li>Paragraph writing</li><li>Punctuation and spelling</li></ul> <b>Format and features of chosen text</b> Duration: 1.5 hours	<b>Unprepared reading aloud/prepared speech</b> <ul style="list-style-type: none"><li>Features and conventions</li><li>Planning, researching, organising, practising and presenting</li></ul> Duration: 1 hour  <ul style="list-style-type: none"><li><b>Summary writing</b></li><li><b>Literature study</b></li></ul> Duration: 3 hours  <b>Essay:</b> 1 x Argumentative/ reflective/ discursive <b>Focus on:</b> <b>Process writing:</b> Planning, drafting, revising, editing, proof-reading and presenting <b>Language structures and conventions</b> <ul style="list-style-type: none"><li>Register, style and voice</li><li>Word choice</li><li>Sentence construction</li><li>Paragraph writing</li><li>Punctuation and spelling</li></ul> <b>Format and features of chosen text</b> Duration: 3 hours	<b>Unprepared reading aloud/prepared speech</b> <ul style="list-style-type: none"><li>Features and conventions</li><li>Planning, researching, organising, practising and presenting</li></ul> Duration: 1 hour  <ul style="list-style-type: none"><li><b>Interpretation of visual texts</b> e.g., adverts, cartoons, pictures</li><li><b>Literature study</b> Unseen poetry</li></ul> Duration: 4 hours  <b>Transactional text:</b> Friendly/ formal letters (request/ complaint/ application/ business) / formal and informal letters to the press/ curriculum vitae and covering letter only/ agenda and minutes of meeting /obituary/ formal or informal report/ review/ newspaper article/ magazine article/ speech/ dialogue / interview/ email <b>Focus on:</b> <b>Process writing:</b> Planning, drafting, revising, editing, proof-reading and presenting <b>Language structures and conventions</b> <ul style="list-style-type: none"><li>Register, style and voice</li><li>Word choice</li><li>Sentence construction</li><li>Paragraph writing</li><li>Punctuation and spelling</li></ul> <b>Format and features of chosen text</b> Duration: 4 hours	<b>Informal discussions/ conversation/ dialogue/ interview/speech:</b> <ul style="list-style-type: none"><li>Features and conventions</li><li>Applying conventions</li></ul> Duration: 1 hour  <ul style="list-style-type: none"><li><b>Reading for comprehension:</b><ul style="list-style-type: none"><li>Interpretation of visual texts e.g. adverts, cartoons, pictures</li></ul></li><li><b>Literature study</b> Poetry Essay (Seen poem)</li></ul> Duration: 4 hours  <b>Transactional text:</b> Friendly/ formal letters (request/ complaint/ application/ business) / formal and informal letters to the press/ curriculum vitae and covering letter only/ agenda and minutes of meeting /obituary/ formal or informal report/ review/ newspaper article/ magazine article/ speech/ dialogue / interview/ email <b>Focus on:</b> <b>Process writing:</b> Planning, drafting, revising, editing, proof-reading and presenting <b>Language structures and conventions</b> <ul style="list-style-type: none"><li>Register, style and voice</li><li>Word choice</li><li>Sentence construction</li><li>Paragraph writing</li><li>Punctuation and spelling</li></ul> <b>Format and features of chosen text</b> Duration: 4 hours	<b>Informal discussions/ conversation/ dialogue/ interview/speech:</b> <ul style="list-style-type: none"><li>Features and conventions</li><li>Applying conventions</li></ul> Duration: 1 hour  <ul style="list-style-type: none"><li><b>Reading for comprehension:</b><ul style="list-style-type: none"><li>Vocabulary development and language usage</li><li>Sentence structures</li></ul></li><li><b>Literature study</b> Poetry Essay (Seen poem)</li></ul> Duration: 4 hours  <b>Transactional text:</b> Friendly/ formal letters (request/ complaint/ application/ business) / formal and informal letters to the press/ curriculum vitae and covering letter only/ agenda and minutes of meeting /obituary/ formal or informal report/ review/ newspaper article/ magazine article/ speech/ dialogue / interview/ email <b>Focus on:</b> <b>Process writing:</b> Planning, drafting, revising, editing, proof-reading and presenting <b>Language structures and conventions</b> <ul style="list-style-type: none"><li>Register, style and voice</li><li>Word choice</li><li>Sentence construction</li><li>Paragraph writing</li><li>Punctuation and spelling</li></ul> <b>Format and features of chosen text</b> Duration: 4 hours	<b>Mediation</b>  <b>Prepared speech</b> <ul style="list-style-type: none"><li>Features and conventions</li><li>Planning, researching, organising, practising and presenting</li></ul> Duration: 1 hour  <b>Review/remediation: Test 2: Literature</b>  <ul style="list-style-type: none"><li><b>Literature study:</b></li></ul> <b>Review:</b> <ul style="list-style-type: none"><li>Novel</li><li>Drama</li><li>Poetry</li></ul> Work covered in Term 2 Duration: 3 hours  <b>Essay types</b> <b>Transactional texts studied</b> <b>Focus on:</b> <b>Process writing:</b> Planning, drafting, revising, editing, proof-reading and presenting <b>Language structures and conventions</b> <ul style="list-style-type: none"><li>Register, style and voice</li><li>Word choice</li><li>Sentence construction</li><li>Paragraph writing</li><li>Punctuation and spelling</li></ul> <b>Format and features of chosen text</b> Duration: 3 hours					
<b>Requisite Pre-Knowledge</b>	Listening/speaking skills Process writing Writing skills, format and features of transactional texts	Listening/speaking skills Summary writing Process writing Essay writing skills, format and features of essay types, paragraph writing	Listening/speaking skills Features of visual texts Process writing Writing skills, format and features of transactional texts	Listening/speaking skills Features of visual texts Process writing Writing skills, format and features of transactional texts	Listening/speaking skills Features of visual texts Process writing Writing skills, format and features of transactional texts	Listening/speaking skills Features of visual texts Process writing Writing skills, format and features of transactional texts	Listening/speaking skills Features of visual texts Process writing Writing skills, format and features of transactional texts	Listening/speaking skills Features of visual texts Process writing Writing skills, format and features of transactional texts	Listening/speaking skills Features of visual texts Process writing Writing skills, format and features of transactional texts	Listening/speaking skills Features of visual texts Process writing Writing skills, format and features of essays and transactional texts Writing skills, format and features of transactional texts	Listening/speaking skills Features of visual texts Process writing Writing skills, format and features of essays and transactional texts Writing skills, format and features of transactional texts
<b>Resources (other than textbook) to enhance learning</b>	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical Language awareness	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical language awareness Previous year examinations papers Paper 1 for summary activity	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical language awareness Previous year examinations papers Paper 2 / Paper 1	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical language awareness Previous year examinations papers Paper 2 / Paper 1	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical language awareness Previous year examinations papers Paper 2 / Paper 1	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical language awareness Previous year examinations papers Paper 2 / Paper 1	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical language awareness Previous year examinations papers Paper 1 for summary activity/language structures and conventions	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical language awareness Previous year examinations papers Paper 1 for summary activity/language structures and conventions	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical language awareness Previous year examinations papers Paper 1 for summary activity/language structures and conventions	Additional resources for Literature study Second Chance: Study Guide: Critical language awareness Test 2: Literature	Additional resources for Literature study Second Chance: Study Guide: Critical language awareness Test 2: Literature
<b>Informal Assessment</b>	Activity on literature genre Pre-reading activities for literature covered in Term 1 Focus on process writing for transactional texts/ essays Baseline test	Activity on literature genre Process writing for the essay writing tasks Activity on summary writing	Process writing for the Transactional writing tasks Activity on visual literacy/ unseen poem	Process writing for the transactional writing tasks Activity on visual literacy/ seen poem	Process writing for the transactional writing tasks Activity on visual literacy/ seen poem	Process writing for the transactional writing tasks Activity on visual literacy/ seen poem	Process writing for the Transactional writing tasks Activity on Language structures and conventions / Poetry essay	Process writing for the Transactional writing tasks Activity on Language structures and conventions / Poetry essay	Process writing for the Transactional writing tasks Activity on Language structures and conventions / Poetry essay	Correction of Test 2: Literature	Correction of Test 2: Literature

Term 2 51 days	Week 1: 13-16 April (4 days)	Week 2: 19-23 April (5 days)	Week 3: 28-30 April (3 days)	Week 4: 03–07 May (5 days)	Week 5: 10-14 May (5 days)	Week 6: 17-21 May (5 days)	Week 7: 24-28 May (5 days)	Week 8: 31 May–4 June (5 days)	Week 9: 07–11 June (5 days)	Week 10: 14–18 June (4 days)	Week 11: 21–25 June (5 days)
SBA (Formal Assessment)		Task 5 Writing: (50 marks) Argumentative/ reflective/ discursive		Task 6 Oral:(10 marks) Unprepared reading aloud/prepared speech)						Task 7 Test 2: (35 marks) Literature Poems: 1 Seen poem – literary essay (10) 1 unseen poem – contextual questions (10) Novel/drama - contextual questions (15)	

# 2021 National Recovery Annual Teaching Plan: English Home Language Grade 11 Term 3

Term 3 52 days	Week 1: 13-16 July (4 days)	Week 2: 19-23 July (5 days)	Week 3: 26-30 July (5 days)	Week 4: 02–06 August (5 days)	Week 5: 10-13 August (4 days)	Week 6: 16-20 August (5 days)	Week 7: 23-27 August 5 (days)	Week 8: 30 Aug–03 Sep (5 days)	Week 9: 6-10 Sep (5 days)	Week 10: 13-17 Sep (5 days)	Week 11: 20-23 Sep (4 days)	
CAPS												
Skills: Listening and speaking  Reading and viewing  Writing and presenting  Language structures and conventions (Integrated into all skills)	Meetings and meeting procedures: Conversation <ul style="list-style-type: none"><li>Features and conventions</li><li>Planning, researching, organising, practising and presenting</li></ul> Duration: 1 hour  Informal baseline test of Term 2 work: Peer assessment of baseline test Discussion of baseline test  Review of Term 2 content/skills Review poetry/ literary essay <ul style="list-style-type: none"><li>Novel</li><li>Drama</li><li>Poetry</li></ul> Duration: 1.5 hours  Discuss the features of transactional texts covered in previous term. Discuss features of essay types: <ul style="list-style-type: none"><li>Reflective</li><li>Discursive</li><li>Argumentative</li></ul> Focus on: Process writing: Planning, drafting, revising, editing, proof-reading and presenting Language structures and conventions <ul style="list-style-type: none"><li>Register, style and voice</li><li>Word choice</li><li>Sentence construction</li><li>Paragraph writing</li><li>Punctuation and spelling</li></ul> Format and features of chosen text Duration: 1.5 hours	Storytelling <ul style="list-style-type: none"><li>Features and conventions</li><li>Planning, researching, organising, practising and presenting</li></ul> Duration: 1 hour  <ul style="list-style-type: none"><li>Reading for comprehension: Interpretation of visual texts</li></ul> <ul style="list-style-type: none"><li>Literature study Literary essay</li></ul> Essay: 1 x Argumentative reflective/discursive Language structures and conventions <ul style="list-style-type: none"><li>Register, style and voice</li><li>Word choice</li><li>Sentence construction</li><li>Paragraph writing</li><li>Punctuation and spelling</li></ul> Format and features of chosen text Duration: 4 hours	Prepared speech <ul style="list-style-type: none"><li>Features and conventions</li><li>Planning, researching, organising, practising and presenting</li></ul> Duration: 1 hour  <ul style="list-style-type: none"><li>Reading for comprehension:<ul style="list-style-type: none"><li>Vocabulary development and language usage</li><li>Sentence structures</li></ul></li><li>Literature study Unseen poem</li></ul> Duration: 3 hours  Transactional texts: Friendly/ formal letters (request/ complaint/ application/ business) / formal and informal letters to the press/ curriculum vitae and covering letter only)/ agenda and minutes of meeting /obituary/ formal or informal report/ review/ newspaper article/ magazine article/ speech/ dialogue / interview/ email Language structures and conventions <ul style="list-style-type: none"><li>Register, style and voice</li><li>Word choice</li><li>Sentence construction</li><li>Paragraph writing</li><li>Punctuation and spelling</li></ul> Format and features of chosen text Duration: 3 hours	Prepared speech: <ul style="list-style-type: none"><li>Features and conventions</li><li>Planning, researching, organising, practising and presenting</li></ul> Duration: 1 hour  <ul style="list-style-type: none"><li>Reading for comprehension:<ul style="list-style-type: none"><li>Vocabulary development and language usage</li><li>Sentence structures</li></ul></li><li>Literature study Seen poem</li></ul> Duration: 4 hours  Essay: 1 x Argumentative/ reflective / discursive Focus on: Process writing: Planning, drafting, revising, editing, proof-reading and presenting Language structures and conventions <ul style="list-style-type: none"><li>Register, style and voice</li><li>Word choice</li><li>Sentence construction</li><li>Paragraph writing</li><li>Punctuation and spelling</li></ul> Format and features of chosen text Duration: 4 hours	Prepared speech <ul style="list-style-type: none"><li>Features and conventions</li><li>Planning, researching, organising, practising and presenting</li></ul> Duration: 1 hour  <ul style="list-style-type: none"><li>Reading for comprehension:<ul style="list-style-type: none"><li>Vocabulary development and language usage</li><li>Sentence structures</li></ul></li><li>Literature study Seen poem - essay</li></ul> Duration: 4 hours  Transactional texts: Friendly/ formal letters (request/ complaint/ application/ business) / formal and informal letters to the press/ curriculum vitae and covering letter only)/ agenda and minutes of meeting /obituary/ formal or informal report/ review/ newspaper article/ magazine article/ speech/ dialogue / interview/ email Focus on: Process writing: Planning, drafting, revising, editing, proof-reading and presenting Language structures and conventions <ul style="list-style-type: none"><li>Register, style and voice</li><li>Word choice</li><li>Sentence construction</li><li>Paragraph writing</li><li>Punctuation and spelling</li></ul> Format and features of chosen text Duration: 4 hours	Mediation  Prepared speech <ul style="list-style-type: none"><li>Features and conventions</li><li>Planning, researching, organising, practising and presenting</li></ul> Duration: 1 hour  Review/remediation: Term 3: Literature: Assignment / project  <ul style="list-style-type: none"><li>Literature study: Review:<ul style="list-style-type: none"><li>Literary essay/ poetry essay</li><li>Novel</li><li>Drama</li><li>Poetry</li></ul></li></ul> Work covered in Term 3 Duration: 3 hours  Essay types: Argumentative / reflective / discursive Transactional texts studied Focus on: Process writing: Planning, drafting, revising, editing, proof-reading and presenting Language structures and conventions <ul style="list-style-type: none"><li>Register, style and voice</li><li>Word choice</li><li>Sentence construction</li><li>Paragraph writing</li><li>Punctuation and spelling</li></ul> Format and features of chosen text Duration: 3 hours						
	Listening/speaking skills Process writing Writing skills, format and features of transactional texts	Listening/speaking skills Features of visual texts Process writing Features and conventions of oral texts Process writing- summary writing Essay writing skills, format and features of essay types, paragraph writing	Listening/speaking skills Process writing Writing skills, format and features of transactional texts	Listening/speaking skills Process writing Essay writing skills, format and features of essay types, paragraph writing	Listening/speaking skills Process writing Writing skills, format and features of transactional texts	Listening/speaking skills Process writing Writing skills, format and features of transactional texts and essays						
	Resources (other than textbook) to enhance learning	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical Language awareness Second Chance: Study Guide: Critical Language awareness	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical language awareness Previous year examinations papers Paper 1 for summary activity Paper 1 for visual literacy /summary activity	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical language awareness Previous year examinations papers Paper 2 / Paper 1	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical language awareness Previous year examinations papers Paper 2 / Paper 1	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical language awareness Previous year examinations papers Paper 2 / Paper 1	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical language awareness Previous year examinations papers Paper 1 for language structures and conventions activity	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical language awareness Previous year examinations papers Paper 1 for language structures and conventions activity	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical language awareness Previous year examinations papers Paper 1 for language structures and conventions activity	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical language awareness Previous year examinations papers Paper 1 for language structures and conventions activity	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical language awareness Previous year examinations papers Paper 1 for language structures and conventions activity	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical language awareness Previous year examinations papers Paper 1 for language structures and conventions activity

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Informal Assessment	Activity on literature genre Pre-reading activities for literature covered in Term 3 Focus on process writing for transactional texts/ essays. Baseline test		Activity on literature genre Process writing for the essay writing tasks Activity on visual literacy / literacy essay		Process writing for the transactional writing tasks Activity on summary writing/ unseen poem		Process writing for the transactional writing tasks Activity on visual literacy/ seen poem		Process writing for the transactional writing tasks Activity on language structures and conventions/ poetry essay		
SBA (Formal Assessment)					Task 8 Literature: (35 marks) Assignment/Project				Task 9 Oral: (10 marks) Prepared speech		

# 2021 National Recovery Annual Teaching Plan: English Home Language Grade 11 Term 4

Term 4 47 days	Week 1: 05-08 Oct (4 days)	Week 2: 11-15 Oct (5 days)	Week 3: 18-22 Oct (5 days)	Week 4: 25-29 Oct (5 days)	Week 5: 1-5 Nov (5 days)	Week 6: 8-12 Nov (5 days)	Week 7: 15-19 Nov (5 days)	Week 8: 22-26 Nov (5 days)	Week 9: 29 Nov – 3 Dec (5 days)	Week 10: 6- 8 Dec (3 days)
CAPS										
<b>Skills:</b> Listening and speaking  Reading and viewing  Writing and presenting  Language structures and conventions (Integrated into all skills)	Introducing a speaker/vote of thanks: <ul style="list-style-type: none"><li>Features and conventions</li><li>Applying conventions</li></ul> Duration: 1 hour <ul style="list-style-type: none"><li><b>Reading for comprehension:</b> Strategies using written texts. See 3.2 (CAPS)</li><li><b>Literature study</b></li></ul> Duration: 3 hours  <b>Essay:</b> 1 x Argumentative/ reflective/ discursive <b>Focus on:</b> <b>Process writing:</b> Planning, drafting, revising, editing, proof-reading and presenting <b>Language structures and conventions</b> <ul style="list-style-type: none"><li>Register, style and voice</li><li>Word choice</li><li>Sentence construction</li><li>Paragraph writing</li><li>Punctuation and spelling</li></ul> <b>Format and features of chosen text</b> Duration: 3 hours		Debate/Panel discussions: <ul style="list-style-type: none"><li>Features and conventions</li><li>Planning, researching, organising, practising and presenting</li></ul> Duration: 1 hour <ul style="list-style-type: none"><li><b>Reading for comprehension:</b> Interpretation of visual texts</li><li><b>Literature study</b></li></ul> Duration: 4 hours  <b>Transactional text:</b> Friendly/ formal letters (request/ complaint/ application/ business) / formal and informal letters to the press/ curriculum vitae and covering letter only/ agenda and minutes of meeting /obituary/ formal or informal report/ review/ newspaper article/ magazine article/ speech/ dialogue / interview/ email <b>Focus on:</b> <b>Process writing:</b> Planning, drafting, revising, editing, proof-reading and presenting <b>Language structures and conventions</b> <ul style="list-style-type: none"><li>Register, style and voice</li><li>Word choice</li><li>Sentence construction</li><li>Paragraph writing</li><li>Punctuation and spelling</li></ul> <b>Format and features of chosen text</b> Duration: 4 hours		Prepare for examination <b>Revision</b>  <b>Informal discussions/conversation:</b> Features and conventions Duration: 1 hour  <ul style="list-style-type: none"><li><b>Reading for comprehension:</b> Comprehension Summary Language Structures and Conventions</li><li><b>Literature study</b> Novel, drama &amp; poetry</li></ul> Duration: 4 hours  <b>Transactional text:</b> <b>Language structures and conventions</b> <ul style="list-style-type: none"><li>Register, style and voice</li><li>Word choice</li><li>Sentence construction</li><li>Paragraph writing</li><li>Punctuation and spelling</li></ul> <b>Format and features of chosen text</b> Duration: 4 hours		Prepare for examination <b>Revision</b>  <b>Informal discussions/conversation:</b> Features and conventions Duration: 1 hour  <ul style="list-style-type: none"><li><b>Reading for comprehension:</b> Comprehension Summary Language Structures and Conventions</li><li><b>Literature study</b> Novel, drama &amp; poetry</li></ul> Duration: 4 hours  <b>Transactional text:</b> <b>Language structures and conventions</b> <ul style="list-style-type: none"><li>Register, style and voice</li><li>Word choice</li><li>Sentence construction</li><li>Paragraph writing</li><li>Punctuation and spelling</li></ul> <b>Format and features of chosen text</b> Duration: 4 hours		<b>Notes on or guidelines for final examinations:</b> Task 10  <b>End-of-year- examinations: (300 marks)</b> Paper 1 – Language in context (70 marks) – 2 hrs Paper 2 – Literature (80 marks) – 2.5 hrs Paper 3 – Writing (100 marks) – 3 hrs Paper 4 – *Orals (50 marks)  * <b>Oral for formal assessment:</b> Learners should do one listening for comprehension (Task 1), one unprepared speech (Task 3), and either two prepared speeches OR one prepared speech and one unprepared reading aloud (Task 6 and Task 9).	
	Listening/speaking skills Process writing Essay writing skills, format and features of essay types, paragraph writing		Listening/speaking skills Interpretation of visual texts Process writing Writing skills, format and features of transactional texts		Listening/speaking skills Process writing Writing skills, format and features of transactional texts		Listening/speaking skills Process writing Writing skills, format and features of transactional texts			
	Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical language awareness Previous year examinations papers		Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical language awareness Previous year examinations papers		Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical language awareness Previous year examinations papers		Additional resources for Literature study Second Chance: Study Guide: Writing Second Chance: Study Guide: Critical language awareness Previous year examinations papers			
	Focus on Paper 1: Answering the comprehension Summary writing Visual literacy		Focus on Paper 1: Advertisement / cartoon		Process writing for the transactional writing tasks Revision activities on literature genres		Process writing for the transactional writing tasks Revision activities on literature genres			
	SBA (Formal Assessment)									