

# **CURRICULUM AND ASSESSMENT POLICY STATEMENT**

## **GRADES 7 – 9**

## **ECONOMIC AND MANAGEMENT SCIENCES**

## **CHANGES**



# PRESENTATION OUTLINE

1. PURPOSE
2. CHANGES AND ADJUSTMENTS IN THE ANNUAL TEACHING PLAN (ATP) AND PROGRAMME OF ASSESSMENT (POA)
3. FORMS OF ASSESSMENT TASKS
4. MINIMUM NUMBER OF FORMAL ASSEMENT TASKS TO BE ADMINISTERED
5. MINIMUM SUGGESTED MARKS PER ASSESSMENT TASK
6. ASSESSMENT GUIDELINES
7. WEIGHTING OF ASSESSMENT TASKS FOR REPORTING PURPOSES (PER TERM)
8. WEIGHTING OF TASKS FOR PROGRESSION AND PROMOTION PURPOSES
  - SBA
  - END OF THE YEAR EXAMINATION
9. CALCULATION OF FINAL MARK FOR THE LEARNER



# PURPOSE

- To outline the changes in the EMS CAPS.
- To indicate the adjustments in the ATP and POA
- To indicate the minimum number and type of formal assessment tasks to be administered per term.
- To determine the minimum suggested marks per task.
- To outline the assessment guidelines per Grade for Examinations (June and End of the Year) and the suggested marks per topic.
- To determine the weighting of assessment tasks for reporting purposes (per term).
- To indicate the weighting of tasks for progression and promotion purposes (SBA and End of the Year examination).
- To calculate the FINAL percentage mark for the learner.

# ADJUSTMENTS IN THE ATP

## 2.4 TEACHING AND LEARNING MATERIALS REQUIRED FOR ECONOMIC AND MANAGEMENT SCIENCES

1. Each learner should have
  - a. a textbook; and
  - b. a calculator.
2. **Learners in Grades 8 and 9 should each have one Eight Column Creditors Journal, one General Ledger and one Three column Journal. (Financial Literacy).**
3. Grade 7, 8 and 9 learners should have a normal exercise/ note/ theory book.
4. **Teachers should have a textbook with a teacher guide.**

# ADJUSTMENTS IN THE ATP

## GRADE 7

### TERM 1

Only the topic **The Economy** is covered in term 1

Weeks 1 – 3	The economy: History of money	Under the sub-topic <b>electronic banking</b> , to include Electronic Funds Transfer (EFT's);
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### TERM 2

Only the topic **Financial Literacy** is covered in term 2

### TERM 3

Only the topic **Entrepreneurship** is covered in term 3

# ADJUSTMENTS IN THE ATP

## GRADE 7

### TERM 3

<b>Weeks 2 -3</b>	<b>Entrepreneurship: Businesses</b>	<b>*advantages and disadvantages of formal and informal businesses; the role of formal and informal businesses as producers and consumers; the effect of natural disasters and health epidemics on formal and informal businesses</b> <b>*Means Non-examinable</b>
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### TERM 4

Only **The Economy** and **Financial Literacy** topics are covered in term 4

<b>Weeks 2 – 4</b>	<b>The Economy: The production process</b>	<b>*the effect of productivity on the economic growth; contribution of technology to improving productivity and economic growth</b> <b>*Means Non-examinable</b>
<b>Weeks 5 – 6</b>	<b>Financial Literacy: Savings</b>	<b>*history of banks;</b> <b>*Means Non-examinable</b>



# ADJUSTMENTS IN THE ATP

## GRADE 8

### TERM 1

The topic **The Economy** is covered in in first half and **Financial Literacy** is covered in second half of term 1

Week 6	The Economy: Standard of living	*self-sufficient societies *Means Non-examinable
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### TERM 2

All three topics are covered in term 2

### TERM 3

The topic **Financial Literacy** is covered in in first half and **The Economy** is covered in the last part of term 3

# ADJUSTMENTS IN THE ATP

## GRADE 8

### TERM 4

<b>Weeks 5 – 6</b>	<b>Entrepreneurship: Levels and functions of Management</b>	<b>*different styles of management – autocratic style, permissive or free- reign style (laissez-fair), democratic or participatory style. *Means Non-examinable</b>
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# ADJUSTMENTS IN THE ATP

## GRADE 9

### TERM 1

The topic **The Economy** is covered in in first half and **Financial Literacy** is covered in second half of term 1

Week 2	The economy: Economic systems	*advantages and disadvantages of each economic system; *Means Non-examinable
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### TERM 2

All three topics are covered in term 2

# ADJUSTMENTS IN THE ATP

## GRADE 9

### TERM 2

<b>Weeks 3 - 4</b>	<b>Financial Literacy: Credit transactions - debtors</b>	<b>*debtors' allowances; Debtors Allowances Journal (DAJ); *Means Non-examinable</b>
<b>Weeks 5 - 7</b>	<b>The economy: Price theory</b>	<b>*increase and decrease in demand; increase and decrease in supply; graphical illustration of the change in demand and the change in supply *Means Non-examinable</b>



# ADJUSTMENTS IN THE ATP

## GRADE 9

### TERM 3

The topic **Entrepreneurship** is covered in in first half and **Financial Literacy** is covered in the last part of term 3. The Business Plan is moved from term 4 to term 3.

<b>Week 2</b>	<b>Entrepreneurship: Functions of a business</b>	<b>* role and importance of the business functions. *Means Non-examinable</b>
<b>Weeks 3 - 4</b>	<b>Entrepreneurship: Business Plan</b>	<b>* break-even points *Means Non-examinable</b>

# ADJUSTMENTS IN THE ATP

## GRADE 9

### TERM 4

The topic **Financial Literacy** is covered in in first half and **The Economy** is covered in the last part of term 4. The topic Trade Unions have been moved from term 3 to term 4.



# ASSESSMENT MATTERS

## FORMS OF ASSESSMENT TASKS

There are 5 forms of formal assessment tasks in EMS

GRADE 7	GRADE 8	GRADE 9
Assignment/ Poster/ Case Study	Data Response	Assignment
Controlled Test	Controlled Test	Controlled Test
June Examination	June Examination	June Examination
Project	Case Study/ project	Project
Final Examination	Final Examination	Final Examination

# CHANGES IN NUMBER OF FORMAL ASSEMENT TASKS PER TERM

GRADE 7				
TERM	CAPS (pg. 25)		REVISED SECTION A (pg. 3)	
	NUMBER	FORM	NUMBER	FORM
1	2	Assignment	2	Assignment/ Poster/ Case Study
		Controlled Test		Controlled Test
2	2	Case Study	1	June Examination
		June Examination		
3	2	Project	1	Project Entrepreneurs Day
		Controlled Test		
4	1	Final Examination	1	Final Examination
Total	7		5	

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# CHANGES IN NUMBER OF FORMAL ASSESSMENT TASKS PER TERM

GRADE 8				
TERM	CAPS (pg. 25)		REVISED SECTION A (pg. 3)	
	NUMBER	FORM	NUMBER	FORM
1	2	Data Response	2	Data Response
		Controlled Test		Controlled Test
2	2	Project	1	June Examination
		June Examination		
3	2	Case Study	1	Case Study /Project
		Controlled Test		
4	1	Final Examination	1	Final Examination
<b>Total</b>	<b>7</b>		<b>5</b>	

# CHANGES IN NUMBER OF FORMAL ASSEMENT TASKS PER TERM

GRADE 9				
TERM	CAPS (pg. 25)		REVISED SECTION A (pg. 3)	
	NUMBER	FORM	NUMBER	FORM
1	2	Assignment	2	Data Response
		Controlled Test		Controlled Test
2	2	Class test/ Data Response	1	June Examination
		June Examination		
3	2	Project	1	Project Business Plan
		Controlled Test		
4	1	Final Examination	1	Final Examination
<b>Total</b>	<b>7</b>		<b>5</b>	



# PROGRAMME OF ASSESSMENT

GRADE 7					
	TERM 1		TERM 2	TERM 3	TERM 4
<b>Form of Assessment</b>	Assignment/ Poster/ Case Study	Controlled Test	June Examination	Project	Final Examination
<b>Tool(s) of Assessment</b>	Memo/ Rubric	Memo	Memo	Rubric	Memo
<b>Total Marks</b>	50	50	100	50	100
<b>Time Allocation</b>	60 minutes	60 minutes	90 minutes		90 minutes
<b>Date of Completion</b>	Week 6	Week 9	Weeks 9 - 10	Weeks 8 - 9	Weeks 7 - 8

# GRADE 7

	TERM 1		TERM 2	TERM 3	TERM 4
<b>Content Focus: Knowledge and Skills</b>	The economy History of Money Needs and Wants	Content covered in Term 1 The Economy Goods and services Inequality and poverty	Term 1 & 2 work Term 1: 30% Content Term 2: 70% Content	Entrepreneurship The entrepreneur Starting a Business Entrepreneur's day	Financial Literacy: 50% Economy 25% Entrepreneurship 25% Work covered in term 1, 2, 3 & 4
Per Term Reporting Weighting %	50%	50%	100%	100%	
Annual Reporting Weighting %	10%	10%	10%	10%	60%
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# PROGRAMME OF ASSESSMENT

GRADE 8					
	TERM 1		TERM 2	TERM 3	TERM 4
<b>Form of Assessment</b>	Data Response	Controlled Test	June Examination	Case Study/ Project	Final Examination
<b>Tool(s) of Assessment</b>	Memo/ Rubric	Memo	Memo	Rubric	Memo
<b>Total Marks</b>	50	50	100	50	100
<b>Time Allocation</b>	60 minutes	60 minutes	P1: 60 minutes P2: 60 minutes	60 minutes	P1: 60 minutes P2: 60 minutes
<b>Date of Completion</b>	Week 7	Week 9	Weeks 9 - 10	Weeks 8 - 9	Week 7 - 8

# GRADE 8

	TERM 1		TERM 2	TERM 3	TERM 4
<b>Content Focus: Knowledge and Skills</b>	The Economy Government National Budget	Content covered in Term 1 The Economy Standard of living Financial Literacy Accounting Concepts Source Documents	<b>Two Papers</b> <b>Paper 1:</b> Financial Literacy: (50%) <b>Paper 2:</b> The Economy: (25%) Entrepreneurship (25%)	Financial Literacy CRJ & CPJ/ Entrepreneurship Forms of Ownership	<b>Two Papers</b> <b>Paper 1:</b> Financial Literacy: (50marks) <b>Paper 2:</b> The Economy: & Entrepreneurs hip (50marks) Work covered in term 1, 2, 3 & 4
Per Term Reporting Weighting %	50%	50%	100%	100%	
Annual Reporting Weighting %	10%	10%	10%	10%	60%
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# PROGRAMME OF ASSESSMENT

GRADE 9					
	TERM 1		TERM 2	TERM 3	TERM 4
<b>Form of Assessment</b>	Assignment	Controlled Test	June Examination	Project	Final Examination
<b>Tool(s) of Assessment</b>	Memo/ Rubric	Memo	Memo	Rubric	Memo
<b>Total Marks</b>	50	50	100	50	150
<b>Time Allocation</b>	60 minutes	60 minutes	P1: 60 minutes P2: 60 minutes	60 minutes	P1: 60 minutes P2: 60 minutes
<b>Date of Completion</b>	Week 8	Week 9	Weeks 9 - 10	Weeks 8 - 9	Week 7 - 8

# GRADE 9

	TERM 1		TERM 2	TERM 3	TERM 4
<b>Content Focus: Knowledge and Skills</b>	The economy Economic systems Circular Flow Financial Literacy CRJ, CPJ, General Ledger and Trial Balance	Content covered in Term 1 Financial Literacy CRJ, CPJ, General Ledger and Trial Balance	<b>Two Papers</b> <b>Paper 1:</b> Financial Literacy: (50%) <b>Paper 2:</b> The Economy: (25%) Entrepreneurship (25%)	Entrepreneurship The Business Plan	<b>Two Papers</b> <b>Paper 1:</b> Financial Literacy: 70 marks <b>Paper 2:</b> The Economy & Entrepreneurship 80 marks Work covered in term 1, 2, 3 & 4
Per Term Reporting Weighting %	50%	50% 100%	100%	100%	
Annual Reporting Weighting %	10%	10%	10% SRA = 40%	10%	60%
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# ASSESSMENT GUIDELINES

- Paragraph 4.3.1 indicate the assessment guidelines for examinations (June and End of the Year) per grade (see pages 6 - 8) in Programme of Assessment
- The Programme of Assessment is designed to spread formal assessment tasks in all subjects in a school throughout a term. For promotion purposes, the year mark (School-Based Assessment – SBA) is added to the end-of-year examination mark.
- **Reporting**
- Year mark (SBA mark) Terms 1, 2 and 3 = 40% Final Examination = 60%
- TOTAL = 100%

# WEIGHTING OF TASKS FOR PROGRESSION AND PROMOTION PURPOSES



# SBA AND ITS WEIGHTING

- All tasks (Assignment, tests, investigation, June examination and Project) except the End of the Year Examination form School Based Assessment (SBA).
- The weighting for SBA for Grades 7-9 is **40%**.
- The table below indicates the weighting of each task for SBA as indicated in Programme of Assessment.

Term 1		Term 2	Term 3
Task 1	Task 2	Task 3	Task 4
10 %	10 %	10 %	10 %

# SBA AND ITS WEIGHTING

- To calculate the percentage mark for each task for SBA, divide the learner's mark by the total mark for the task and multiply by the weighting of that task, i.e.

$$\% \text{ mark per task} = \frac{\text{learner mark}}{\text{total per task}} \times 100 \times \text{weighting of the task}$$

**N.B. weighting is a percentage, thus always out of 100**

- To calculate the total SBA mark for the learner add all the above % marks.



# END OF THE YEAR EXAMINATION AND ITS WEIGHTING

- The % weighting for End of the Year exam for Grades 7-9 is **60%**
- To calculate the percentage mark for End of the Year Examination, divide the learner's mark by the total mark for the two papers and multiply by 60, i.e.

$$\% \text{ mark for End of the Year exam} = \frac{\text{learner mark}}{\text{total per task}} \times 60, \text{ or}$$

multiply the learner's % mark for the exam by 60%, i.e.

$$\% \text{ mark per task} = \frac{\text{learner mark}}{\text{total per task}} \times 100 \times 60\%$$

# OVERALL MARKS FOR THE LEARNER

- To calculate the overall % mark for the learner, add the % for SBA and % for End of the Year Examination, i.e.

**Total % mark = % mark for SBA +  
% mark for End of the Year Examination**



# CONTACT DETAILS

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